



Po box 111 Nashville, TN \* [pursuingthesummit.com](http://pursuingthesummit.com)

## **Terms of Contract**

**Contracting Party:**

**Representative:**

**Representative's contact info (address, email, phone & cell #s):**

**Venue contact info:**

**Nearest airport:**

**Independent Contractor: Sonja Corbitt**

**Speaker: Sonja Corbitt**

**Date(s):**

**Arrival:**

**Departure:**

**Event type (conference, retreat, etc.):**

**Number of sessions and length:**

**Breakout sessions, number and description:**

**Event theme (if applicable):**

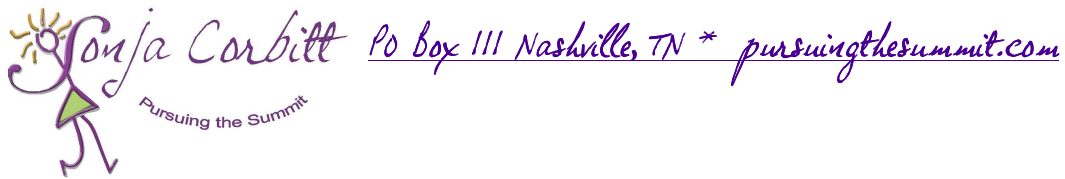
**Rate:** Minimum rate shall be \$250 per day but is dependent on the size of the group, and is due within 30 days of contract agreement.

**Expenses:** In addition and where applicable, airfare, lodging, meals & car rental or mileage @ \$0.31 / mile. Reimbursement for expenses is due upon presentation of receipts. Sonja makes her own travel and lodging arrangements.

**Special negotiations:**

**Special Notes:**

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I have read and agree to the above terms of contract in which is contained our entire understanding. This is an agreement for independent contracting services. Group Name provides no benefits, such as health insurance, to independent contractor, Sonja Corbitt. Sonja Corbitt is responsible for payment of all federal, state, and local income taxes, if applicable, and for providing all tools and materials not specified in the terms above but still required for the performance of the task agreed to. Contracting party agrees to fully reimburse all agreed upon expenses, stated above, at the conclusion of said event. Only upon a 30 day notice of cancellation will the above contracting party be entitled to a reimbursement, and it shall be ½ the agreed rate. All other fees are non-refundable.

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Date

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Authorized representative of contracting party